



## **Policy for Registration and Membership at SMT Annual Meetings**

Adopted by the Executive Board on November 27, 2018

Revised July 18, 2019 and November 12, 2020

1. All speakers and chairs must be registered for the conference a minimum of four weeks prior to the first day of the Annual Meeting. Failure to do so will result in being removed from the program schedule.
2. For solo meetings, all registrants must be current members as of the first date of attendance at the Annual Meeting.
3. For joint meetings, registrants may be a current member of either organization; however, speakers and chairs in SMT-only sessions must be current members of SMT as of the first date of attendance at the Annual Meeting. (For invited speakers, see points 6-7, below.)
4. Registrants who have not paid membership dues within a week prior to the conference will be reminded by e-mail that they will not be given their conference badge until membership is current.
5. Any registrant who attends the conference without paying membership dues will have a balance on their account and will not be able to attend future conferences until the balance has been paid. Additionally, proposals for future meetings and nominations for positions within the organization will not be considered until the balance has been paid.
6. Special session speakers within the field of theory who were invited by the SMT Program Committee are expected to be a current member as of the first date of attendance at the Annual Meeting. The registration fee will be waived but any outstanding balances must be resolved by the first date of attendance at the Annual Meeting.
7. Plenary speakers will receive complimentary registration and one year of complimentary membership.
8. Any speaker invited by an interest group or standing committee must be a current member and pay the registration fee. Additionally, the speaker must resolve any outstanding balance by the first date of attendance at the Annual Meeting. The standing committee or interest group is ultimately responsible for the registration and membership fees of speakers they have invited.
9. **EXCEPTION:** The registration fee *and* membership requirement will be waived for all invited speakers (including those in points 6-8) who are currently outside the field of music theory.